

EMERGENCY PROCEDURES

While this section is mainly about road accidents and the procedures to follow in the event of a road accident, the basic principles should be followed for any emergency during a Just4Kids event.

Firstly and most importantly; make sure an official knows about the emergency. While this may seem like something of little importance, it is most important for insurance reasons, an official must be advised of any emergency, immediately. This should be done either by mobile phone or on the UHF CB radio.

The first official to hear of an emergency has an immediate responsibility to notify Comms whom have the responsibility of notifying the event management and other officials.

At the scene.

Note the time.

Once someone has notified the officials the next most important thing to do is ensure the scene is safe. As most accidents occur on or near a road, scene safety is most important. Delegate people to control and stop/slowdown traffic. Use the UHF CB radio to notify other entrants but remember that other road users probably aren't listening to us so you must organise people to control traffic.

Have someone stand nearby with a fire extinguisher; cars contain fuel that burns and electrical systems that can cause sparks. Sparks and fuel cause fire and explosions and while the risk is low it is better to be safe than sorry. Have a fire extinguisher ready.

Make sure the car is stable. If it is still on the road it probably is but if it has gone off the road, make sure it isn't going to move when someone tries to get near it. If there is any chance that the car could move, wait for the rescue crews, either our own or the emergency services. We don't need more people hurt by being hit by an unsecured car.

If it is safe to do so proceed to the car and check the occupants. The noisy ones are probably OK, check the quiet ones first.

I'm not going into any First Aid details here, if the people can't or don't want to get themselves out of the car, leave them there, provided it is safe to do so. If they are conscious and breathing they are probably safer in the car than being pulled out without the right equipment.



EMERGENCY PROCEDURES cont....

Update Officials and Comms

Notify Comms of the situation. They need to know the car number involved and any other vehicles involved. The number of people injured and the type of injuries eg trapped in the car, conscious with chest pain and another person out of the car walking with an arm injury. You don't need to be a doctor, just pass on what you see or are told by the person on scene.

Calling the Emergency Services

If you need an ambulance or the police, this should be Comms that organise this but it may not be practical, you may have to call them yourself, make sure you can give your location, just telling the emergency services you are at point 34.6 on your running sheet is not good enough. You may have to send someone to find some sign posts or a house or a local before you ring for an ambulance or the police.

Give the Emergency Services as much information as you can about the number of people and cars involved and if anybody is trapped.

Remember Comms should place the call to the emergency services where possible, they will ask you some questions before they call. They work for the emergency services and know what information they will require.

Giving out information.

You are not authorised to give any information to anyone about the accident or the people involved except to the Police and/or the Ambulance. Don't speak to the media or the tow-truck driver or anyone else about the accident. If you witnessed the accident or were involved with the scene after the accident, someone from the management of Just4Kids will speak with you later.

Keep bystanders away.

If someone is hurt then keep anyone not directly involved with the incident right away from the scene. If someone is hurt the last thing they want is an audience.

EMERGENCY PROCEDURES

- 1. Notify the Officials**
What has happened and where.
- 2. Make sure the scene is SAFE.**
Control traffic.
Someone with a Fire Extinguisher.
The area is safe and the car can't move.
- 3. Check the people involved.**
- 4. Update Comms/Officials.**
Exact Location of accident.
Number of cars involved and number of people hurt.
Are the Emergency Services required and if so why.
- 5. Call Emergency Services.**
If you cannot contact Comms or if they request you to, Ring the emergency services on 000.

EMERGENCY CONTACT PHONE NUMBERS

Medical, Rescue & Communications.

Mobile Number: - 0418 198954
Sat Phone: - 0147 143229